Moving Checklist PDF

8 Weeks Before Your Move

☐ Set a budget for moving expenses.

☐ Buy a small binder from your local office supplies store and create a “Moving File” to keep track of quotes, receipts and other important documents.

7 Weeks Before Your Move

☐ If you have kids and pets start arranging school records and veterinarian records transferred.

☐ Call your insurance company to see what types of changes you need to make to your policy.

☐ Contact your health insurance company to transfer your address.

6 Weeks Before Your Move

☐ Start planning on how you’ll move your valuable items, like your computer, jewelry or expensive art.

☐ Buy a pack of tack paper (sticky notepads) at your local office supplies store and start marking what Items/furniture you will take to your new home and what you plan on donating or discarding, We suggest you buy a RED & GREEN sticky note pads, Green will be Items that will be moved to the new home and RED will be staying.

5 Weeks Before Your Move

☐ Order moving supplies online or ask the moving company that you hired for some free moving boxes, Most moving companies will give out some free moving boxes/supplies if you book a move with them.

☐ Start packing items that you don’t use every day.

☐ Start narrowing down your move date.

☐ File a change of address with the United States Postal Service, Simply go to [www.USPS.com](http://www.usps.com/) or visit your local post office.

4 Weeks Before Your Move

☐ Book a moving company.

☐ Notify by phone or online these utility services of your move, both at your old address and new address.

Cell Phone

Home Phone

Electric

Water

Cable/Satellite & Internet

Gas

Trash Collection

3 Weeks Before Your Move

☐ Plan on how you’ll transport your plants, Some movers will not haul plants.

☐ Get rid of flammables, poisons or any chemicals that most movers can’t haul.

☐ If you are moving cross country and you plan on driving your own car make sure your car is serviced.

2 Weeks Before Your Move

☐ Notify the following services/accounts of your upcoming move:

Bank

Credit Cards

Auto Finance

Pool Cleaner

Gardener

Snow Removal

Monthly Memberships (Books, newsletters, entertainment)

Store or Gas Charge Accounts

Pharmacy

Notify the following government agencies:

☐ IRS State/Federal Tax Bureau

☐ Social Security try online [www.SSA.gov](http://www.ssa.gov/)

☐ State Vehicle Registration

☐ Veterans Administration

☐ City/County Tax Assessors

☐ Confirm that you have reserved a parking spot, an elevator slot or special access for a moving truck.

1 Week Before Your Move

☐ Confirm with your moving company that they have you booked on your desired date.

☐ Notify your work place, family members and friends of your new address.

☐ Pack a box that you plan on taking with you in your car, make sure the movers don’t load it up on the truck by a mistake.

☐ If you have tools or machinery like a lawn mower make sure you drain out the gas.

☐ Take your garden hoses with you.

☐ Measure large furniture to make sure they will fit in your new.

☐ Take out everything out of your refrigerator at least 24 hours before the movers arrive.

☐ Pack up any special medicine you might need during your move.

☐ Pile up all your boxes in the living room or in a spare room.

☐ Empty out dresser drawers to avoid damage to the dresser.

Moving Day

☐ Call your moving company Best Move Inc. at 1-(319)-372-2618 as soon as you wake up to make sure the movers are on time.

☐ Don’t throw away cold drinks, leave them for the movers.

☐ Take all your personal items to your car before the movers arrive.

☐ Make sure your new place is ready to move it and that you have a key.

☐ Make sure you provide the mover your new home address

☐ Enjoy your new home and don’t forget Best Move Inc for your next move!